

INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA

December 1-2, 2009
Downtown Hyatt Regency –
1 South Capitol Avenue, Indianapolis, Indiana

Monday, November 30

4:30 – 7:00 PM	Conference Registration	Regency A-D Foyer
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Tuesday, December 1

7:00 AM – 12:00 Noon	Conference Registration	Regency A-D Foyer
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8:00 AM – 9:00 AM	Breakfast Buffet	Regency A-D Foyer
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9:00 AM – 9:05 AM	Plenary Session Introductory Remarks, Introduction of Staff, and Announcements Brad King and Pam Potesta, Co-Directors, Indiana Election Division	Regency Ballroom A-D
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Pledge of Allegiance
Star-Spangled Banner

9:05 AM – 10:05 AM	Mr. J. Scott Wiedmann, Deputy Director, Federal Voting Assistance Program United States Department of Defense <i>Military and Overseas Voters</i>	Regency Ballroom A-D
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10:05 AM – 10:15 AM	Break	Regency A-D Foyer
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10:15 AM – 11:15 AM	Mr. Keith Cunningham, Director, Allen County [Ohio] Board of Election <i>Poll Worker Training and Certification</i>	Regency Ballroom A-D
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11:15 AM – 11:30 AM	Joe McLain, HAVA Administrator Office of the Secretary of State <i>Polling Place Accessibility Grants</i>	Regency Ballroom A-D
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11:30 AM – 12 Noon	Dr. Raymond Scheele, Ball State University <i>Voting System Technical Oversight Program (VSTOP)</i>	Regency Ballroom A-D
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12 Noon – 1:30 PM	Election Administrator Awards Luncheon Luncheon Buffet	Cosmopolitan Ballroom
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1:30 PM – 2:30 PM	Breakout, Course 1 Breakout, Course 2 Breakout, Course 3	Regency C Regency D Regency E-F
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2:30 PM – 3:00 PM	Break	Regency A-D Foyer
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3:00 PM – 4:00 PM	Breakout, Course 4 Breakout, Course 5 Breakout, Course 6	Regency C Regency D Regency E-F
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BREAK OUT SESSION TOPICS AND ROOMS:

"A" Breakout Sessions

Regency C:

Open Door Law, Public Records Law, and Record Retention Requirements
For County Election Boards, Clerks, and Voter Registration offices
Brad King and Pam Potesta, Co-Directors

Regency D:

Absentee Ballot Procedures and Requirements
Dale Simmons, Co-General Counsel

Regency E-F:

Certificates of Error, Provisional Ballots, and Fail-Safe Procedures
Leslie Barnes, Co-General Counsel

"B" Breakout Sessions

Regency C:

County Election Board Procedures: Challenges, Hearings, and Top 10 Tips
Brad King and Dale Simmons

Regency D:

Voter Registration and List Maintenance Procedures and Requirements
Leslie Barnes

Regency E-F:

Campaign Finance Administration and Enforcement
Abbey Taylor and Michelle Thompson, Election Division Campaign Finance staff

Wednesday, December 2

8:00 AM – 9:00 AM	Breakfast Buffet	Cosmopolitan Ballroom
9:05 AM – 9:15 AM	Welcoming Remarks The Honorable Todd Rokita, Secretary of State of Indiana	Regency Ballroom A-D
9:15 AM – 9:45 AM	Precincts, Annexations, and Redistricting <i>Brad King and Dale Simmons</i>	Regency Ballroom A-D
9:45 AM – 10:30 AM	The Year Ahead: Preparation for 2010 Elections <i>Pam Potesta and Leslie Barnes</i>	Regency Ballroom A-D
10:30 AM – 11:00 AM	Break	
11:00 AM – 11:30 AM	On-Line Voter Registration and the Statewide Voter Registration System <i>Baker Tilly and Quest Information Systems</i>	Regency Ballroom A-D
11:30 AM – 12 Noon	Questions and Answers from the Conference Closing remarks and announcements <i>Brad King and Pam Potesta; Leslie Barnes and Dale Simmons</i>	Regency Ballroom A-D

Note: Please complete and return your conference evaluation form. Thank you!

12:00 Noon	Adjournment
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